

Small-Group Renewal Certification

Recertification of eligibility is required prior to your renewal.

Please complete the following information and mail or fax it to ConnectiCare using the information at the bottom of this page.

Group Name: _____ Group Number: _____

Group Address: _____

Group Renewal Date: ____/____/____

Pursuant to the state laws of Connecticut and Massachusetts, carriers need information from employer groups to determine if the groups qualify as small employers under the law. The guaranteed issue and renewability provisions of PA 90-134 (CT), Chapter 176j (MA) and ConnectiCare's underwriting guidelines are contingent upon this criteria being met. **Certification of eligibility is required upon initial application and prior to renewal.**

The Connecticut statutory definition of a small employer, ... Small employer means any person, firm, corporation ... actively engaged in business for at least three consecutive months which, on at least fifty percent of its working days during the preceding twelve months, employed no more than 50 Eligible (nationwide) Employees, the majority of whom were employed within the state of Connecticut ... Eligible employees shall not include employees covered ... pursuant to collective bargaining ... Companies which are affiliated companies ... or which are eligible to file a combined tax return ... shall be considered one employer. Section 33-840 defines an affiliated company as one which controls, is controlled by, or is under common control with (directly or indirectly) another company ...

The Massachusetts statutory definition of a small employer, "Eligible small business" or "group," any sole proprietorship, firm, corporation, partnership or association actively engaged in business who, on at least fifty percent of its working days during the preceding year, employed from among one to not more than 50 eligible employees, the majority of whom worked in the Commonwealth. In determining the number of eligible employees, companies which are affiliated companies or which are eligible to file a combined tax return for purposes of state taxation shall be considered one business. ... Provisions ... apply only to an eligible small business shall continue to apply through the end of the rating period in which an eligible insured no longer meets the requirements of this definition ...

1. TOTAL NUMBER OF FULL-TIME EMPLOYEES

All full-time employees working 30 hours or more per week, including owners, former employees on COBRA, and each spouse where both spouses work full-time for the company, as of the group's renewal effective date.

2. TOTAL NUMBER OF PART-TIME EMPLOYEES

This includes all employees working less than 30 hours per week on the effective date of renewal, whether permanent, temporary or seasonal.

(Please do not include this figure in the number of full-time employees.)

I certify that the foregoing information is true and complete to the best of my knowledge and belief. I understand that false or incomplete responses or statements may result in cancellation or rescission of coverage. ConnectiCare reserves the right to request any reasonable documentation from firms, subscribers or dependents in order to verify eligibility. **If the certification form is received after the group renewal date, rates are subject to change, depending on actual eligibility on the date of renewal.**

Employer Name: _____ Employer Signature: _____ Date: ____/____/____

Broker Name: _____ Broker Signature: _____ Date: ____/____/____

If you have any questions please call **1-800-723-2986**

Please Fax this Certification Statement to: **(860) 678-5272**

Or Mail to: **ConnectiCare Small-Group Administration Department**
175 Scott Swamp Road, P.O. Box 4050, Farmington, CT 06034-4050



Coverage is provided by and services are administered as follows: In Connecticut: Group HMO and POS coverage, and Individual HMO coverage is underwritten by ConnectiCare, Inc.; Individual POS coverage is underwritten by ConnectiCare Insurance Company, Inc. In Massachusetts: Group HMO and POS coverage is underwritten by ConnectiCare of Massachusetts, Inc. In New York: HMO and POS coverage is underwritten by ConnectiCare of New York, Inc. FlexPOS, PPO coverage, ASO/Self-funded services, and Dental products are administered or underwritten by ConnectiCare Insurance Company, Inc.